

# B. K. Birla College of Arts, Science & Commerce (Autonomous), Kalyan

(Formerly known as Birla College of Arts, Science and Commerce, Kalyan)

Conducted by Kalyan Citizens' Education Society

Affiliated to University of Mumbai

'College of Excellence' status by UGC (2015-2020)

Reaccredited by Naac (3rd Cycle) with 'A' Grade (CGPA - 3.58) (2014-2021)

'Performance Excellence Trophy - 2011 in Education' by IMC RBNQA Trust

'Best College Award' by University of Mumbai (2009)

ISO 9001:2015 Certified



PO Ref. No. : - BKBC/DC/CCMS/2022-23/102

May 27, 2022

M/s. MasterSoft ERP Solutions Pvt. Ltd.

1456-A, New Nandanvan, Nagpur,

Maharashtra, India - 440024

Nagpur - 09 (MS)

Dear Sir,

## SUB:- PURCHASE ORDER FOR CLOUD BASED CENTRALISED CAMPUS MANAGEMENT SYSTEM (CCMS)

With Ref. to Your Techno commercial proposal dated 28/03/2022 and subsequent discussion we had with you, regarding the implementation of above Software in our B K Birla College and B. K. Birla Night College. We are pleased to place an order on the following deliverables, terms and conditions.

### 1. Modules in Scope:-

#### **A. Student Life Cycle**

##### **Online Admission**

- Online Registration and Merit List
- Admission

##### **Student Information Management System**

- Online Fees collection
- Student Administration
- Academic Management
- Timetable and Attendance
- E-Learning
- Student Feedback

##### **Examination Management System**

- Junior College - as per board
- Degree College - Autonomous
- Convocation, Degree & Transcripts - Autonomous
- Night College - Affiliated to University of Mumbai

#### **B. Human Resource Management**

- Employee Profile
- Payroll
- Attendance and Leave Management
- Service Book

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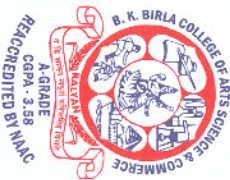
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- C. Campus Administration Management System**
- Society management - Dashboard and Reports
  - Accreditation Data Management System (ADMS)
  - Out-come based Education
  - Library Management
- D. Online Examination System (Objective)**
- E. Archival Data Migration**

## 2. Price Schedule:-

It is agreed that we shall pay you Rs. 10,00 Lacs + Taxes as One Time Setup Cost. The same will be paid according to the terms and conditions as agreed by you mentioned below:

- a. 50% as advance paid along with LOI
- b. 50% after installation of all modules

### 2.1 Yearly Charges :-

S. N.	Description	Financials (INR)
1	Per User Per Year Degree (Auto.) Night College Total Student Strength - 9,000	195/- + GST
2	Per User Per Year Junior College Total Student Strength - 4,000	170/- + GST
3	Online Admissions for Non-Admitted Students	15/- + GST

### 2.2 ADDON Modules / Services :-

S. N.	Add-On Services / Modules	Amount (INR)	Units
a.	Online Proctored Exam	45/- + GST Per Student Per Semester	90/- or if any other college charge less than 90/- then Rs. 10/- Less Per Annum.
b.	Archival Data Migration from Excel Formats (For 2014-15, 2015-16, 2016-17 & 2017-18)	Rs. 90/- + GST	Per Student
c.	SMS - High Priority	20,000 + GST	Per 1.0 Lacs SMS
d.	Data Entry Operator (2014-16) Approx. 03 Months	60,000 + Taxes	For 01 Resource for 03 Months
e.	Full time Manpower onsite support after 1 <sup>st</sup> year if required (OPTIONAL)	4,00,000/- + Taxes	Per Resource Per Annum



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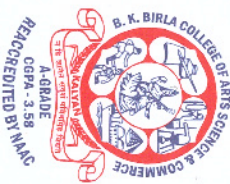
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### 3. Hosting:

- You have agreed to host all above mentioned modules on cloud and URL will be provided to Link on College Website at no extra cost.

### 4. General terms and conditions

- Implementation road map to be mutually discussed and submitted to the implementation team at college within 01 month of issuing the purchase order.  
You will have to submit module wise plan of action in advance so that the concerned staff can prepare inputs required well in advance.
- You will arrange module wise training to concerned staff also arrange interactive session to our staff to resolve queries.
- Concerned Department Heads, Staff working under these heads will co-operate you in the implementation of the system. In case of any difficulty you can contact Director, Dr Naresh Chandra, Principal, Dr Avinash Patil or the management representative for guidance and help.
- You will provide required infrastructure for testing and implementation of the software package. We would also provide separate arrangement for sitting of your personnel so as to properly coordinate with various agencies.
- We shall nominate persons from our side as Project Coordinator (For Office related Activities- Mr B D Joshi, Academic related activities - Ms Esmita Gupta) and you shall deal with them on day to day basis.
- Reports (Will provide All Standard reports formats and in some cases customized formats)  
SUPPORT: You will provide free online support during business hours to our B K Birla College. We have also requested you to please arrange to provide manpower on chargeable basis as agreed in terms and conditions for smooth implementation of ERP.
- Data Migration : You will assist to migrate our existing data in your software (2018-19, 2019-20, 2020-21, 2021-2022) free of charges (From the year of Autonomy). Data Migration For the years 2014-15, 2015-16, 2016-17 and 2017-2018 is chargeable. (As mentioned above)
- Documentation: You will provide User Reference Manual in Softcopy/Video format and you will train our staff for wide use of software.
- Backup Utility : You will configure the system / Tool for Auto / Manual Scheduled backup at your end detailed in the Agreement.
- It is agreed that you shall support / handle all the issues of above modules at least for 05 years from the date of acceptance of purchase order.
- You will also release updates and security patches free of cost.
- If any update / security patches you feel necessary as per the new guidelines received from competent authorities (University of Mumbai, Department of Higher and Technical Education, Dy. Director (Education), etc) will be provided at no extra cost.
- In Every 15 days a joint meeting of representative of MasterSoft and the persons involved in the implementation of the system are held to monitor the progress of the implementation.



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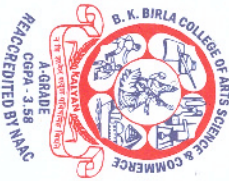
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- XV. The System support executive should be available according to our College timings (Preferably 9.30AM to 5.00PM) and /or as per the need of College. If required your Executive will inform well in advance whenever there is any additional time required by them.
- XVI. System should be upgradable; hence in future if college decides to purchase any "Add-On" module, then you should be able to add it to the existing system at mutually agreed additional cost.
- XVII. Travel and other incidental expenses will be borne by you.
- XVIII. Any Dispute arising in this contract shall be referred to Kalyan jurisdiction.
- XIX. Errors & Omissions Exempted

Hoping the best services from you for the implementation of the above modules.

				
Principal	Director (Education)	B P Karwa	S Dave Vice-Chairman	Chairman

By  B. K. Birla